

## Instructions for application dossiers (Foundation Year)

The **instructions for applications dossiers** below give you all the information you need to put together your dossier for the attention of the option you have in mind.

### I Instructions for Fine Arts option

A satchel or other **easy-to-handle** container with maximum dimensions of 70 cm x 50 cm x 7 cm including:

- 10 images that are important to the candidate (outside their personal work, in connection to the envisaged field)
- a portfolio of personal work, which must give an idea of candidates' ability to express themselves through the plastic arts; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards and a sketchbook.

#### Notes:

1. The dossier must be accessible and comprehensible in itself, with technical information and dimensions clearly shown. Each piece should be numbered and show the candidate's name. A numbered inventory should be enclosed.
2. Video tapes are admissible only if they are the original medium of the work.
3. Works produced through a computer medium (url, cd, dvd, dv, etc) or on a screen support are admissible only if they constitute the work's main medium. They must in all cases be documented in the form of printed outputs.
4. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case indicate on the inventory the name of the teacher(s) and the theme of the exercise).

### II Instructions for options related to Visual Communication (Graphic Design, Photography, Media & Interaction Design and Cinema)

A satchel or other **easy-to-handle** container with maximum dimensions of 70 cm x 50 cm x 7 cm including:

- 10 images that are important to the candidate (outside their personal work, in connection to the envisaged field)
- a portfolio of personal work, which must give an idea of candidates' ability to express themselves through the plastic arts; it should be comprised of visual and/or artistic achievements; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards.

#### In addition, for candidates applying for Cinema

- personal works including films, videos, screenplays, etc.
- a sequence of images (narrative, descriptive or other); by sequence, we mean a series of images in a particular and definite order (numbered or mounted) with a beginning and an end; these images can be produced photographically (black/white or slide) or using other techniques (drawing, collage, etc); the meaning of your sequence must be comprehensible without additional explanations; the maximum quantity of images is 10; you are free to choose the format, subject to the size of the satchel; formal quality, clarity of organisation and processing of the images — from a semantic, dramaturgical or rhythmical point of view — will be taken into consideration by the panel.

#### Notes:

1. The dossier must be accessible and comprehensible in itself, with technical information and dimensions clearly shown. Each piece should be numbered and show the candidate's name. A numbered inventory should be enclosed.
2. Videos are admissible only if they constitute the original medium of the work.
3. Works produced through a computer medium (url, cd, dvd, dv, etc) or on a screen support are admissible only if they constitute the work's main medium. They must in all cases be documented in the form of printed outputs.
4. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case indicate on the inventory the name of the teacher(s) and the theme of the exercise).

### III Instructions for Industrial Design option

Same instructions as for the options related to Visual Communication option, with, in addition

- a book of sketches
- an object "designed" by yourself (presented in the form of photographs of models accompanied by a graphic communication)

No three-dimensional models or objects are admissible.

**Candidates are responsible for dispatching and retrieving their dossiers. The ECAL will only return them by post if postage costs are paid in advance and only if warranted by the distance of the home address.**